

MINUTES
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Site Inspections
DATE: February 13, 2026
TIME: 8:00 a.m.
PLACE: Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order** – The meeting was called to order by Supervisor Nass at 8:02 a.m.
2. **Roll Call (Establish a Quorum)** – Supervisors Foelker, Poulson and Nass were present. Supervisor Jaeckel and Richardson is an excused absence. Zoning staff present were Sarah Elsner, Trevor Quandt and Sharyl Fischback.
3. **Certification of Compliance with Open Meetings Law**– Supervisor Poulson confirmed the meeting is in compliance.
4. **Approval of the Agenda**- Supervisor Poulson made motion to approve agenda, seconded by Supervisor Foelker. Motion was passed on voice vote, 3-0.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)** – There was no public comment.
6. **Communications** –Elsner had nothing to report.
7. **Site Inspections for Petitions to be Presented in Public Hearing on January 15, 2026:**
Committee members left for site inspections at 8:04 a.m.

R4663A-26 – Allen Carnes: Rezone from A-1 to A-3 to create a 1.0-acre residential lot at **N2824 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-3622-002 (4.992 ac).

R4664A-26 – Marty Foltz: Rezone 1.49-acres (Lot 1) from A-1 to A-3 to create a residential lot south of house at **N3468 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-2442-000 (19.980 ac). Property is owned by Janet F Foltz.

R4665A-26 – Marty Foltz: Rezone 2.8-acre lot from A-1 to A-3 as a farm consolidation (Lot 2) around existing house and outbuildings at **N3468 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-2442-000 (19.980 ac). Property is owned by Janet F Foltz.

CU2191-26 – Bryan & Lindsay Poredos: Conditional Use to allow for an extensive onsite storage structure in an R-2 zone at **N3628 County Road K** in Town of Jefferson, PIN 014-0614-2312-011 (1.0 ac) & 014-0614-2312-012 (.987 ac).

CU2192-26 – Kosh Commercial LLC (c/o Sam Kemp): Conditional Use to allow for expanding current 50' X 40' pavilion to a larger 80' X 60' pavilion with bathrooms for this existing event venue located at **W6760 Pond Road** in Town of Koshkonong, PIN 016-0514-2924-002 (2.554 ac).

CU2193-26 – Forest Enterprises LLC: Conditional Use to allow for landscaping business in an existing A-2 zone at **W8583 Finch Brothers Road** in Town of Lake Mills, PIN 018-0713-2112-000 (47.527 ac).

8. **Adjourn**– Motion made by Supervisor Foelker, seconded by Supervisor Poulson to adjourn at 10:35 a.m. Motion passed on a voice vote, 3-0.

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Planning & Development Department upon request.